

# 8 EASY STEPS TO BUILD WITH MOJO HOMES



You will be invited to visit your site to inspect our progress at the following stages:

- Pre Internal Linings Stage
- Kitchen Completion Stage
- Practical Completion

But don't hesitate to ask us if you would like to visit at any other time and we'll do our very best to help you out.

And while we love a good face-to-face conversation, we encourage you to refer to your MyHome Customer Portal for images and updates.

## Congratulations!

## NOW WE ENTER THE BUILD PHASE

### 1 Site Start

By this time our Construction Team are ready to start on your new home. As soon as we receive the Authority to Commence Construction letter from your Financial Lender, work on your site is ready to go. The contract period begins within 20 working days of us receiving this authority. While we are waiting we're not wasting any time, we prepare the orders for labour and materials so that work is ready to commence as soon as we receive the go ahead!

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homes

### 2 Slab

#### We will:

- Complete your site excavation and execute under slab drainage, concrete piercing and pour the concrete slab
- Your Site Supervisor will contact you for a meet and greet once the slab is complete.

The first part of your new home, the Slab stage, is now complete

#### So we'll need you to:

- Authorise and forward *progress payment request one (1)* to your Financial Lender, for payment within 7 days

### 3 Frame

#### We will now:

- Install the home's wall frames and roof trusses
- Install the windows and doors to the external wall frames

Your home is visibly taking shape as the Frame stage is completed

#### We then need you to:

- Authorise and forward *progress payment request two (2)* to your Financial Lender, for payment within 7 days

### 4 Brickwork/Hebel & Roofing

#### We will now:

- Install the brickwork/Hebel, roof covering, plumbing and electrical rough-ins and eave linings

Your Site Supervisor will contact you to arrange a meeting to carry out a pre-lining inspection. You'll now get a good feel for how your new home will look as the Brickwork/Hebel & Roofing stage is completed

#### We'll need you to:

- Authorise and forward *progress payment request three (3)* to your Financial Lender, for payment within 7 days

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## 5 Linings, Kitchens & Tiling

### We will:

- Now move indoors as the plasterboard linings are installed, the timber skirtings and architraves are completed, the Kitchen is installed and ceramic tiling is underway
- Your Site Supervisor will contact you to arrange a meeting to talk about your ceramic tiling. This is also a good opportunity to look at your kitchen and bathroom cupboards

### We'll need you to:

- Authorise and forward *progress payment request four (4)* to your Financial Lender, for payment within 7 days

## 6 Practical Completion

### We will:

- Start to put the finishing touches on your new home: painting, wall and floor tiling, electrical and plumbing installations and your shower screens, mirrors, splashback and shelving will also be installed - it's looking like a real home now
- Your Site Supervisor will be in touch as soon as possible to arrange an inspection before we do the official handover of keys. This inspection will require at least two hours of good, natural light, to show your home in all its glory

### We'll need you to then:

- Liaise with your Financial Lender to meet their requirements for settlement and to allow the final funds to be released

Contact us if there is anything at all that isn't perfect and we'll organise the best time for an inspection. Then we'll organise one of our team to make it right.

## 7 Handover

Your brand new MOJO home is now complete and waiting for you and your family to move in. We can't wait to see the smile on your face.

### We will now:

- Lock in an appointment to hand over the keys to your new home, the moment you have looked forward to!

### So we'll need you to:

- Organise payment from your Financial Lender

(Just before we present you with the keys we will need your final payment, then it's good to go!)

## 8 Service & Warranty

### We will:

- Be in touch 4 weeks after your Practical Completion, not just because we miss you, but also to provide you with the information on your 90 Day Defect Liability Period
- Send you a form so that you can tell us if there are any things you are concerned about

### So we'll need you to:

- Make a note of any items you want the Service & Warranty Team to look at, and rectify, by sending us the completed form

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